Workflow Designer

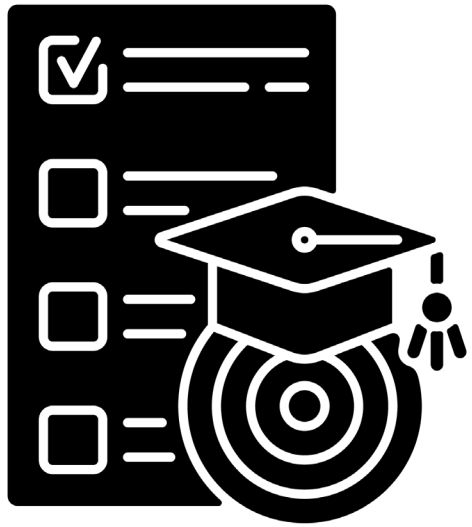
Presented by Will Higginbotham

The Mastermind Series

Presented by VERTICAN TECHNOLOGIES

The What and Why

- View and build workflows using a wider lens
- Consolidation of commonly used Q-LawE screens
- Document manual vs automated processes
- Link SOPs to associated Q-LawE configurations
- Export to Visio Flowcharts



Viewing Your Workflows

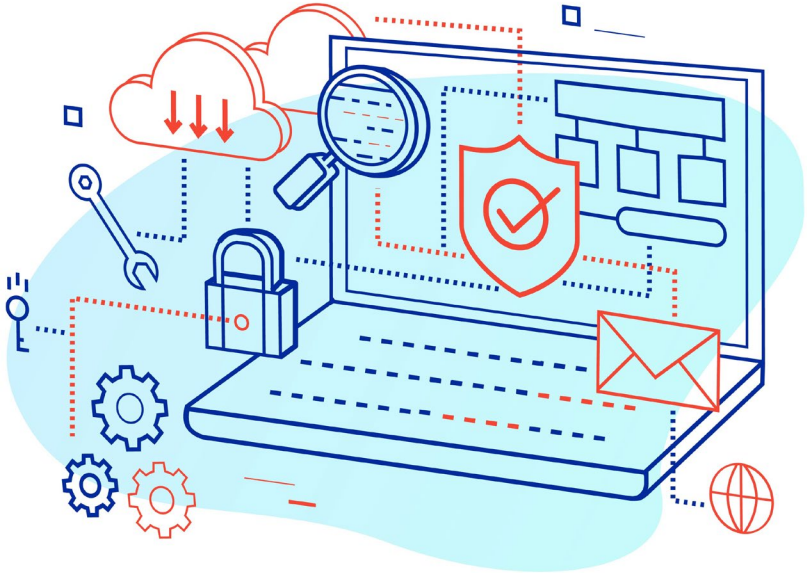
- Primary Workflow Events
- Workflow Color Coded Viewer
- Member Attorney Meaningful Review (AMR) – WorkNow
- State Filter

Workflow Designer

- Creating new workflows
- Inserting changes to existing workflow
- Create and link:
  - Task Codes
  - DDAS Rules (**D**ata **D**riven **A**utomation **S**ystem)
  - WorkNows
  - AMRs
  - Job Scheduler
- Visio Export

Workflow Reporting

- Pull list of outstanding questions in need of resolution
- Validation status
- New workflows
- Modified workflows
- Approved/Deployed workflows



Questions & Answers

Please type your questions in the Zoom chat to everyone.

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